



ST. FRANCIS XAVIER'S SCHOOL, TSUEN WAN

60 – 64 Ham Tin Street
Tsuen Wan, New Territories

Tel: 24920226

Fax: 26146009

荃灣聖芳濟中學
新界荃灣咸田街
六十至六十四號

Report on the utilization of Capacity Enhancement Grant (2019-20)

CEG in general provides the necessary funds to schools to relieve teachers' workload so that teachers will have enhanced capacity to concentrate on the follow three critical tasks

- (i) Curriculum development, including the integration of information technology in teaching;
- (ii) Enhancing students' language proficiency; and
- (iii) Coping with the diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties.

In St. Francis Xavier's School, Tsuen Wan, our approach of utilizing CEG is to hire extra manpower to release the burden of teachers so that they may focus more on the above three critical tasks. In practice, three teaching assistants were employed in 2019-20 to relieve teachers' workload on clerical works as well as allowing more time for teachers to prepare for the diversified learning needs of students. Starting from this academic year, the LWL Grant is available for financing the expenses on professional coaches for sports items and ensemble instructor, those two expense items were not included in CE Grant in this academic year. Teachers agreed that this approach was appropriate and effective in raising their capacity in serving the students.

A financial summary of the use of the grant is as follows:-

Income

Grant Income – Capacity Enhancement Grant	<u>634,017.00 Cr</u>
Total Income	<u>634,017.00 Cr</u>

Expenditure

Salary of T.A. (Incl. EE MPF)	571,850.00
ER MPF of T.A.	<u>20,507.50</u>
Total expenditure	<u>592,357.50</u>

S/L Surplus 41,659.50 Cr