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Report on the utilization of Capacity Enhancement Grant (2018-19)

CEG in general provides the necessary funds to schools to relieve teachers' workload so that teachers will have enhanced capacity to concentrate on the follow three critical tasks

- (i) Curriculum development, including the integration of information technology in teaching;
- (ii) Enhancing students' language proficiency; and
- (iii) Coping with the diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties.

In St. Francis Xavier's School, Tsuen Wan, our approach of utilizing CEG is to hire extra manpower to release the burden of teachers so that they may focus more on the above three critical tasks. In practice, two teaching assistants were employed in 2018-19 to relieve teachers' workload on clerical works as well as allowing more time for teachers to prepare for the diversified learning needs of students. Professional coaches were also employed to help our P.E. teachers to train our students in specialized sports items. Instructor was also hired for training the recently established ensemble in this school year. Teachers agreed that this approach was appropriate and effective in raising their capacity in serving the students.

A financial summary of the use of the grant is as follows:-

Income

Grant Income – Capacity Enhancement Grant	<u>613,766.00 Cr</u>
Total Income	<u><u>613,766.00 Cr</u></u>

Expenditure

Salary of T.A. (Incl. EE MPF)	362,040.00
ER MPF of T.A.	18,102.00
Swimming Coach	6,000.00
Table tennis coach	2,500.00
Badminton coach	18,000.00
Running coach	<u>3,300.00</u>
Ensemble instructor	<u>8,625.00</u>
Total expenditure	<u><u>418,567.00</u></u>

S/L Surplus 195,199.00 Cr